

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



VENDOR ACKNOWLEDGMENT FORM

_____ certifies that all employees working at

Name of Company

_____ effective _____ have

Name of Parish/School/Agency

Date

successfully cleared a criminal background check which includes a national sex offender registry search and have not been convicted of a crime (other than minor traffic infractions). Depending on the specific nature of the work or position on Archdiocesan premises, vendors/independent contractors may also be required to attend a designated Safe Environment training. It is further understood, as a component of this agreement for services, I will provide additional insured status to the Parish/School/Agency for anything that arises out of the agreed upon work and maintain workers' compensation coverage as required by law.

I have provided _____ with the following documents:

Name of Parish/School/Agency

- ___ W-9 form on file
- ___ Business license
- ___ Certificate of Insurance which provides evidence of general liability insurance coverage with limits not less than one million dollars (\$1,000,000) per occurrence and workers' compensation insurance as required by law. As agreed above, Parish/School/Agency has been named as an additional insured on Company liability insurance coverage (Refer to Policy for Hiring Independent Contractors).

Name of
Company Official

Signature of
Company Official

Company's Address and Phone Number

Date