

OLA Alcohol Policy for Events and Ministries

Ministries that hold **REGULAR MINISTRY MEETINGS** where alcohol is served MUST fill out the Archdiocese of Atlanta's *Events Serving Alcohol Checklist form* at the beginning of the year and turn it in to the parish office prior to the first meeting of the year. (This can be scanned and returned to astephens@olachurch.org)

Leaders of ministries hosting **EVENTS** that serve alcohol MUST fill out the Archdiocese of Atlanta's *Events Serving Alcohol Checklist form* for EACH event. It must be turned in, signed, to the parish office TWO WEEKS prior to event. (This can be scanned and returned to astephens@olachurch.org)

***This list includes events scheduled for the June 2018 - June 2019 Calendar year.** The list will be updated if additional events are scheduled. Alcohol Policy Requirements for additional events will be determined by the parish office.

Ministry Meetings	Location	Policy Requirement
Supper Club	Off campus in homes.	Host MUST provide beverages (wine and beer only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol; those persons must not imbibe. Food MUST be served. 1 drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. No security required. <i>Host should be made aware that any accidents or injuries are covered under their Homeowner Insurance Policy and are not the responsibility of Our Lady of the Assumption Catholic Church or the Archdiocese of Atlanta.</i>
Women's Circle	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. 1 drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. No security required.
Knights of Columbus	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. 1 drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. No security required. <i>Any accidents or injuries are covered under the Knights of Columbus's Insurance Policy and are not the responsibility of Our Lady of the Assumption Catholic Church or the Archdiocese of Atlanta.</i>

Events	Location	Policy Requirement
Funerals	Moylan Hall/Parking Lot	If alcohol (beer and wine only) is served at a funeral reception, a licensed bartender must be hired by the family. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Celebration of Ministries	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Chili Cook-off (Not on 2018 Calendar)	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Christ Renews His Parish Friday Reception	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. No security required.
Christ Renews His Parish Saturday Dinner	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Easter Vigil Reception	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Lenten Fish Fries	Marist	NO Alcohol Allowed. As BYOB has been allowed in the past this must be noted in advertising and posted at the door.
New Member Welcome Dinner	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Parish Block Party	Moylan Hall/Parking Lot	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Parish Picnic	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.

Events	Location	Policy Requirement
Preschool Fall Festival	Moylan Hall/Parking Lot	Ministry leaders MUST provide beverages. NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Prime Timers Mystery Dinner	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
Prime Timers Valentine's Day Dance	Moylan	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.
RCIA Socials Off Campus		Host MUST provide beverages (wine and beer only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol; those persons must not imbibe. Food MUST be served. 1 drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. No security required. <i>Host should be made aware that any accidents or injuries are covered under their Homeowner Insurance Policy and are not the responsibility of Our Lady of the Assumption Catholic Church or the Archdiocese of Atlanta.</i>
RCIA Socials On Campus (including the rectory)	Moylan or Rectory	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. No security required.
Second Touch Retreat Friday Dinner	Moylan/UR	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. 1 drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. No security required.
Seder Meal	Marist	Ministry leaders MUST provide beverages (beer and wine only). NO BYOB allowed. Must have one or two persons responsible for serving alcohol. Those persons must not imbibe. Food MUST be served. One drink per hour limit. Alcohol service MUST end one hour prior to close of meeting. Security REQUIRED.